



7th Grade Car Rider Procedures

LJI Drop-off and Pick-up Guidelines

Please follow these guidelines to ensure a safe and friendly environment for our students and staff.

- Be a courteous, patient, and friendly driver
- Cell phone usage is prohibited by law in a school zone. This includes on school property (i.e. student drop-off areas).
- Supervised morning drop-off begins at 7:00 AM, but doors are open at 6:30 AM. Assistant Principals will be in the gym for student supervision. Free breakfast begins serving at 7:00 AM.
- Once students arrive on the LJI campus each morning to the bus or car drop-off areas, the students will need to enter the campus and remain on campus. They may not travel to the local stores and return to campus.
- The doors on the 7th-grade side (east side) will close and lock at 7:30 AM.
PLEASE NOTE: *After 7:30 AM students are required to enter through the front entrance where they will check-in and get a tardy pass to class.*
- The 7th-grade unloading zone begins at the gym and stretches to the second set of bike racks.
- Once you are within the unloading zone, place your car in park to ensure it does not accidentally roll forward while you are occupied with your child.
- Please be patient while the person in front of you unloads. Do not pull around them, thus making two lanes of traffic in a full parking lot of students, parents, and staff.
- Your child should exit the car on the passenger side to avoid walking around the car or in front of another vehicle.
- Please pull all the way up (as directed by an LJI staff member) before your child gets out of the car.
- Supervised afternoon pick-up begins at 3:15 PM. Teachers will remain on duty until 3:30 PM.
PLEASE NOTE: *After 3:30 PM students are required to walk to the front of the school and wait for their riders.*
- Students must be dropped off and picked up in the car rider line. Do not park and allow your child to run through the parking lot.